Dear Students in Stage 3,

The Faculty of Engineering encourages students to seek industrial internships via the Industrial Attachment Programme (IAP) as an important complement to their engineering education. Industrial internships give students the opportunity to apply their knowledge & skills learned in the class to a real-world work environments. The internship experience would also give students a competitive advantage when seeking employment.

Engineering students are encouraged to spend a semester in a local or overseas company over 24 weeks (6-months) in their third year of study. Upon completion of the Industrial Attachment Programme, students will receive Modular Credit of 12MCs via EG3601. Much effort had gone into working with select companies to ensure high quality placements so that students will have an excellent industrial experience. For more information on the IAP, please refer to this link: http://www.eng.nus.edu.sg/undergrad/epmc/iap.html

Students may apply for EG3601 through the Faculty-placement or Self-initiated category. This following contents is meant for students who would like to apply for the Faculty-placement. Scholars who need to return to their scholarship company for IAP, and those who have found your own IAP placements, please apply under "Self-initiated IA Students". Kindly note that there is no exact deadline for self-initiated IA but please apply early and have your registration approved before you commence work at the company.

Please read carefully the following before proceeding with the IA registration:

A) Please note that only STAGE 3 students may opt for the 6-months IAP in year 2014 from either JAN - JUN (for ALL Engineering students) or JUL - DEC (for Chemical Engineering students only).

B) For CHEMICAL ENGINEERING STUDENTS ONLY – Application for IAP in Jul - Dec 2014 will take place concurrently with the 21 Aug 2013 application exercise. (i.e. Chemical Engineering students who would like to participate in the faculty-assisted Jul - Dec 2014 IAP must also apply by 09 Sep 2013).

C) Students participating in IAP 2014 can apply to read up to two evening/Saturday modules subjected to the company’s and department’s approval. More information on evening modules application can be found at http://www.eng.nus.edu.sg/undergrad/epmc/evening_modules.html

D) IAP students will have 12 CS/CU MCs for the module EG3601. These 12 CS/CU MCs does NOT count toward the 12 MCs S/U option given to all NUS students (i.e. 12 MCs CS/CU for EG3601 + 12 MCs S/U fulfilling other UEMs).

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EG3601: Industrial Attachment Programme
Application opens on 21 AUGUST 2013

IAP 2014: 6 January - 20 June (All Depts) and 7 Jul - 19 Dec (Chemical Engineering ONLY)

1. Please log in to the above website.

2. Please check your Student Particulars before you proceed to "Next".

3. Look under "Register Program", click on "Industrial Attachment Application"

4. The IA Registration website will be open from 21 Aug - 09 Sep 2013 for registration.

5. Please register and complete the online CV form by the stipulated deadline above if you would like to participate in the Faculty-assisted IAP placement (i.e. apply for a placement through the list of participating organisations in the faculty’s portal).

6. The list of organisations with available internship positions that you may be engaged upon is available for viewing after you have completed your online CV form. You may select up to 8 choices of companies, along with 2 of your preferred positions per company (if applicable). You may still login again to amend your choices during and by the stipulated registration period. Please be reminded to click "OK" after selecting the choices so that your selections will be captured by the system.

7. You will be informed of your assigned organisation by the Undergraduate Enhancement Programme Team after the application deadline. Interview(s) by your assigned organisation will be from September to end October. Therefore, it is CRUCIAL that you check and verify your contact details after the first login screen. Please include a local mobile number in your CV in order to facilitate companies in their selection process.

8. SEP students who are interested in the local IAP, please indicate in the online CV your available dates for a tele-interview, overseas contact number(s) and the earliest date you may commence work at the company (only if your SEP period exceeds the official IA commencement date).

9. For students who are interested in Overseas IA (OIA), please note that OIA comes on an ad-hoc basis and should there be any overseas opportunities, the Enhancement Programme Team will announce the position opening and application details via email to all eligible students.

10. You may login to the IA portal to check your acceptance status in November when most of the companies have completed their selection process. You will be notified of your application outcome by the Enhancement Programme Team. Students who are unsuccessful in the first round will be considered for subsequent application round(s) in November; subject to vacancies.

11. Please note that once you have been confirmed by a company, you are not allowed to withdraw from the IAP. Withdrawal without an acceptable reason will result in a CU grade being awarded to EG3601.

12. We will try our best to match your choices. However, you may not necessary be allocated to any of your preferred project(s) or organisation(s).

13. Please email your queries to ugep@nus.edu.sg should you require any further clarification on EG3601 IAP matters. The Enhancement Programme-IAP website is at http://www.eng.nus.edu.sg/undergrad/epmc/iap.html

Thank you.

Enhancement Programme Team

Important: This email is confidential and may be privileged. If you are not the intended recipient, please delete it and notify us immediately; you should not copy or use it for any purpose, nor disclose its contents to any other person. Thank you.